BY-LAWS OF ALEPPO TEMPLE

A.·.A.·.O.·.N.·.M.·.S.·.

ALEPPO TEMPLE · BOSTON · MASS.

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PREAMBLE

This Temple shall be governed by, first, the Constitution, Statute and Regulations of the Imperial Council of the Ancient Arabic Order of the Nobles of the Mystic Shrine of North America, and second by the following:

BY-LAWS

ARTICLE I

THE TEMPLE, TITLE, WARRANT AND SESSIONS

SECTION 1. This Temple shall be known and distinguished as Aleppo Temple, and is held by virtue of a charter granted on June 6, 1883, by the Imperial Council of the Nobles of the Mystic Shrine for North America, from which it derives all its powers and privileges, and to whose statutes and regulations, rules and orders, implicit respect and obedience shall ever be paid by its members.

SECT. 2. The stated sessions shall be called by the Potentate whenever he may deem the same necessary; but no less than four sessions shall be held annually, of which one shall be held in December.

ANNUAL SESSION

SECT. 3. The annual session of this Temple for the election of officers and representatives to the Imperial Council, trustees and auditors shall be at the regular yearly session in December of each year. The installation of officers elected and appointed at such meeting shall take place immediately, or at the first succeeding session.

ARTICLE II

THE MEMBERSHIP, MEMBERS, AND THEIR DUTIES

SECTION 1. The members of this Temple must be those who have been created Knights Templar and Knights of Malta, or those who may have attained the 32d° of the A.A.S. Rite of Free Masonry, for the Northern Masonic Jurisdiction, and those Supreme Councils that are in amity with and are recognized by the said Supreme Council, and who shall have been elected to membership herein, and who shall have subscribed their names to these by-laws.

SECT. 2. The duties of the members are to conform to the statutes and regulations of the Order, together with these by-laws and the various duties required by the ritual.

ARTICLE III

OFFICERS, INSTALLATION, DUTIES, ETC.

SECTION 1. The officers of this Temple shall be ranked and entitled as follows:

1. Illustrious Potentate,
2. Chief Rabban,
3. Assistant Rabban,
4. High Priest and Prophet,
5. Oriental Guide,
6. Treasurer,
7. Recorder,
8. 1st Ceremonial Master,
9. 2d Ceremonial Master or Standard Bearer,
10. Director,
11. Marshal,
12. Captain of the Guard,
13. Outer Guard,

and such others as the working of the ritual may require, who shall hold office during the pleasure of the Potentate.

SECT. 2. The first seven officers must be chosen by ballot at the regular session in December, and by a majority of votes. The remaining officers shall be appointed by the Illustrious Potentate.

SECT. 3. There shall also be elected at the annual session in December as many representatives to the Imperial Council as are required by the Constitution, the candidates having the highest number of votes to be declared elected.

SECT. 4. Three auditors, who hold no other office in the Temple, shall be elected by ballot at the annual meeting.

It shall be their duty to examine the books, accounts, cash on hand, and securities of the Treasurer, Recorder, and Board of Trustees as soon as possible after the close of the financial year of the Temple and report thereon at the annual meeting in December.

SECT. 5. The duties of the officers shall be such as are traditionally appropriate to their several stations or may be assigned them by the Temple; and every officer shall be held personally responsible to the Illustrious Potentate, and through him to the Temple, that his office be filled with dignity and honor.

The Potentate, Chief Rabban, and Assistant Rabban cannot resign after having been duly elected and installed; any other officer may resign his office.

SECT. 6. The Illustrious Potentate has it in special charge to see that these by-laws are duly observed, as well as the statutes, edicts and regulations of the Imperial Council of the Nobles of the Mystic Shrine for North America; that accurate records are kept and just accounts rendered; and that regular returns are made to the Imperial Council. He shall have authority to call special sessions at pleasure; he shall at all times require the observance of decorum and propriety, and suppress any exhibition of levity and unbecoming conduct among the members; and shall use every effort to perfect the happiness and promote the welfare of the Temple and its members.

SECT. 7. In the absence of the Illustrious Potentate, the Chief Rabban and Assistant Rabban will severally assume his duties and prerogatives; and in the event of the absence of the three principal officers, Past Potentates according to rank and seniority of service shall be empowered to command.

SECT. 8. The Treasurer shall receive in charge all the revenue of the Temple; pay all orders drawn on the treasury by the Finance Committee, and render a just and faithful account at the annual session, and also when required by the Finance Committee or by vote of the Temple. He shall promptly deliver to his successor in office all the property and funds of the Temple he may have in his possession.

SECT. 9. The Recorder shall record the transactions of the Temple, collect the revenue, pay the same to the Treasurer, and issue notices of all sessions, have charge of the seal and all books and documents whatsoever of the Temple appertaining to his office, and perform all other duties belonging to his office. He shall promptly deliver to his successor in office all the property of the Temple in his possession, and for his services shall be allowed and paid such sum as the Finance Committee may determine.

ARTICLE IV

SECTION 1. The Illustrious Potentate, Chief Rabban, and Assistant Rabban shall constitute a Finance Committee, who shall approve all bills contracted in behalf of this Temple, before payment by the Treasurer. Two members of this committee, one of whom shall be the Illustrious Potentate, shall constitute a quorum.

BOARD OF TRUSTEES

SECT. 2. The Permanent Fund shall be held in the name of the Trustees of the Permanent Fund of Aleppo Temple, Ancient Arabic Order, Nobles of the Mystic Shrine of Boston, Mass., and shall be under the direction and control of a Board of Trustees consisting of the Potentate, Treasurer and three Nobles who hold no other office in the Temple. Each Trustee shall hold his office until his successor is elected.

TRUSTEES HOW ELECTED

SECT. 3. Of the members to be elected, the Temple shall elect one trustee for the term of one year, and one for the term of two years, and one for the term of three years; and at each annual session in December, thereafter, the Temple shall elect one member of the Board for the term of three years.

Each trustee, however, shall hold his office until his successor is elected.

VACANCIES

SECT. 4. Should a vacancy occur in the Board of Trustees from any cause, it should be filled by an election by ballot at the next stated session, due notice thereof having been placed upon the notifications.

DUTIES OF THE TRUSTEES

SECT. 5. The Board of Trustees shall carefully and judiciously invest the Permanent Fund in such manner as in their judgment shall be safest and most productive, and shall select a suitable place for deposit for the securities and vouchers of the Fund, where their absolute safety from fire and theft shall be insured. They shall keep a full and accurate record of the investments of the Permanent Fund, and at each annual session shall submit to the Temple a correct statement of the Fund in detail, exhibiting its exact condition, which statement shall be spread upon the records of the Temple. They shall pay to the Treasurer for the use of the Temple the income derived from the Fund, provided the Committee on Finance so requires. Otherwise the said income shall each year be added to and constitute a part of the Permanent Fund.

LIFE MEMBERS

SECT. 6. Any member of this Temple who is in good standing and whose dues are paid in full may become a Life Member thereof by paying to the Temple the sum of Forty Dollars ($40.00), upon receipt of which the Recorder shall issue to him a certificate of Life Membership; said Life Member shall thereby become exempt for life from the payment of annual dues and assessments, but shall retain all the privileges of membership.

AMENDED: *November 8, 1915.*

ARTICLE IV, Section 6, Life Members, Strike out the words "Forty Dollars" in the third line, and insert "fifteen times the annual dues" so that the law amended will read:

ARTICLE IV, Section 6, Life Members. "Any member of this Temple who is in good standing and whose dues are paid

in full may become a life member thereof by paying to the Temple the sum of fifteen times the annual dues, upon receipt of which the Recorder shall issue to him a certificate of life membership. Said life member shall thereafter become exempt for life from the payment of annual dues and assessments, but shall retain all the privileges of membership."

An amendment was made that the words "fifteen times the annual dues" be stricken out and the words "Fifty Dollars" be substituted, and upon putting the amendment it was so ordered by more than three-fourths vote.

The amendment as then amended was put to the Temple and declared carried by constitutional number.

SECT. 7. The Treasurer shall pay all sums received for Life Memberships and $5.00 from the fee of each successful candidate to the Trustees of the Permanent Fund, who shall carefully and judiciously invest the same as Trustees of the Fund of Aleppo Temple of the Ancient Arabic Order Nobles of the Mystic Shrine of Boston, Mass.

PERMANENT FUND AND WHAT IT SHALL CONSIST OF

SECT. 8. A Permanent Fund shall be established and styled The Permanent Fund of Aleppo Temple, Ancient Arabic Order, Nobles of the Mystic Shrine of Boston, Mass. The Permanent Fund shall consist of the amount already invested in the hands of the Trustees, of the whole amount received for Life Memberships, of five dollars from each successful candidate, of all donations and bequests to the Temple, and of such additions as shall from time to time be made by vote of the Temple.

It shall not be considered good faith in the Temple to diminish the rate of increase hereby established. The principal of the Fund shall never be expended except by a unanimous vote of all the Nobles of Aleppo Temple at a special meeting called for that purpose.

AMENDED: *November 17, 1939.*

Article IV, Section 8 of the by-laws is hereby amended by striking out the last sentence therein and substituting therefor the following: "Not more than $8,500.00 of the principal of the fund shall be expended in any one year and in no event shall the principal ever be reduced to a sum less than $500,000.00. All expenditures of the principal shall be in the same manner and for the same purpose as now provided in the by-laws for the income."

SECT. 9. (New Section.)

AMENDED: *December 30, 1915.*

The following Amendment to the By-Laws, as proposed at the November session and printed upon the notice of this session, was by vote unanimously carried as follows:

Amendment to the By-Laws of Aleppo Temple, to be known as Section 9 of Article IV:

Any member of the Temple who has paid dues for the full term of thirty years shall become a life member and the Recorder shall issue to him a certificate of life membership. Said life member shall thereafter become exempt from payment of annual dues or assessments, but shall retain all the privileges of membership.

AMENDED: *January 28, 1926.*

ARTICLE IV, Sect. 9: The following proposition to amend the By-Laws relating to Life Membership read at the November Session and referred to the Annual Session of 1926: strike out all of Section 9 relating to Life Membership and substitute the following:

Any Noble of Aleppo Temple who has been a member for twenty-five years shall thereafter become a Life Member.

AMENDED: *August 25, 1937.*

Section 9, of Art. IV, as amended January 28, 1926 reads:

"Any Noble of Aleppo Temple who has been a member for twenty-five years shall thereafter become a Life Member."

Amended to read as follows:

"Section 9, of Article IV of the By-Laws of Aleppo Temple as amended January 28, 1926, is hereby repealed."

ARTICLE V

THE ORDER, PETITIONS, ETC.

SECTION 1. The application of every candidate for the Order of the Nobles of the Mystic Shrine in this Temple shall be made in writing and signed by the applicant, and be in the form prescribed by the Imperial Council.

SECT. 2. A person elected to receive the Order and not presenting himself for three (3) stated sessions shall not be eligible to receive the Order until his application has again been acted on in accordance with these by-laws, unless satisfactory excuse be given to the Illustrious Potentate.

SECT. 3. An application to become a member of this Temple, from a Noble regularly dimitted from the membership of this or any other Temple, shall be accompanied with the certificate of his dimit.

SECT. 4. An application to withdraw from the membership of this Temple shall be made in writing, and a dimit shall be granted if square upon the books of the Temple and under no charges.

ARTICLE VI

FEES AND DUES

SECTION 1. The fee for conferring the Order, including membership in this Temple, shall be fifty dollars ($50.00), which shall always accompany the petition.

SECT. 2. The fee for affiliation shall be ten dollars ($10.00), which must accompany the petition.

AMENDED: *April 20, 1932.*

To change Article VI, Section 2 which now reads as follows:

"The fee for affiliation shall be ten dollars ($10.00), which must accompany the petition" so that it will read, "There shall be no fee for affiliation".

SECT. 3. The annual dues of this Temple shall be three dollars ($3.00) in advance, to be paid to the Recorder on or before the annual session in each year; and in case any member shall neglect to pay his dues as aforesaid, he may be discharged by vote of the Temple from all the rights and privileges of the Order until all arrearages shall have been paid, unless satisfactory explanations be given to the Potentate.

This amendment to go into force and be operative on and after Jan. 1, 1908.

SECT. 4. The funds shall be appropriated to defray the necessary expenses of the Temple and to such acts of charity as may be authorized by vote of the Temple.

ARTICLE VII

MISCELLANEOUS

SECTION 1. All questions before this Temple, except such as are herein provided for, shall be determined by a majority of votes; and it is the duty of every member present, when a question is submitted to the Temple, to vote thereon.

SECT. 2. Should there be a tie, the presiding officer may give the casting vote.

SECT. 3. No appeal from the decision of the Illustrious Potentate shall lie to the Temple.

SECT. 4. No member of the Temple shall be discharged from membership therein (except as herein provided for non-payment of dues), nor expelled from the Order, unless on charges duly specifying his offense, presented by a Noble in good standing, a copy of which charges shall be furnished the accused, and full opportunity afforded him for his defence.

SECT. 5. A Noble suspended for non-payment of dues in either Commandery or Consistory forfeits his membership in his Temple until he regains his membership in either of the prerequisite bodies.

SECT. 6. No visitor or member of this Temple shall be admitted except he present the certificate prescribed by the Imperial Council, signed by the Recorder of his own Temple, and bearing the seal thereof that such Noble is in good and regular standing.

SECT. 7. Any Noble who has been discharged for non-payment of dues may be restored to membership upon payment of all arrearages to the time of his reinstatement, and upon making application.

SECT. 8. If upon the balloting for a candidate subsequent to a favorable report, three blackballs shall appear, another ballot shall immediately be had, but no more; upon the appearance of three blackballs a second time the candidate shall be declared rejected and disqualified from making a second application for thirteen weeks.

SECT. 9. No part of these by-laws shall be altered or repealed nor any addition be made thereto, unless the proposed amendment be offered in writing, at a stated session, and be borne upon the notices, and receive the sanction of two-thirds of the members present at the next stated session.

Adopted by more than three-fourths vote, February 17, 1907.

AMENDED: ART. IV, Sec. 6, November 8, 1915; ART. IV, Sec. 9, December 30, 1915; ART. IV, Sec. 9, January 28, 1926; ART. VI, Sec. 2, April 20, 1932; ART. IV, Sec. 9, August 25, 1937; ART. IV, Sec. 8, November 17, 1939. Reprinted January 1, 1941.

NOTE: Article XXXI, Section 275 of the Code of the Imperial Council reads as follows: "When a change is authorized by the Imperial Council affecting the laws, and such change affects the by-laws of any Temple, the by-laws of the Temple so affected are, *ipso facto*, changed to conform with those of the Imperial Council . . .